

## **RECORD OF PROCEEDINGS**

### **MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION**

Regular Meeting May 21, 2013

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the Brotherhood of Rooks Media Center in the Grandview Heights High School with Mr. Douglass in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President Douglass called the meeting to order at 7:00 p.m.

Roll Call (II): The following persons were present:

Members Present:

Grant Douglass, President  
Debbie Brannan, Member  
Katie Clifford, Member  
John Kessler, Member  
Adam Miller, Member (5)

Others Present:

Edward O'Reilly, Superintendent of Schools  
Colleen Adkinson, Child Care Director  
Bob Baeslack, Middle School Principal  
Brian Bowser, Stevenson Elementary Principal  
Brett Bradley, Director of District Services and Facilities  
Carol Hamilton, Food Service Director  
Katie Maxfield, Director of Curriculum  
Dawn Sayre, High School Principal  
Nancy Schott, Director of Pupil Services  
Jane Adkins, Employee  
John Beavers, Visitor  
Andrew Bergmann, Student  
Elizabeth Bergmann, Student  
Stacey Bergmann, Parent  
Jody Clemens, Parent  
Tom Clemens, Parent  
Robin Comfort, Visitor  
Timmy DeMatteis, Visitor  
Colin Elliott, Student  
Ethan Elliott, Student  
Joe Elliott, Parent  
Jim Hamberg, Parent  
Leslie Howard, Employee  
Melissa Lacroix, Visitor  
Liz McClellan, Employee  
Staci Rhine, Parent  
Charity Romero Rose, Parent

Julian Romero Rose, Student  
Brenda Voelker, Parent  
Dow Voelker, Parent  
Becky Warnement, Parent  
Alan Froman, Grandview ThisWeek  
Tammy Rizzo, Treasurer

Pledge of Allegiance and Silent Meditation (III): President Douglass led the Pledge of Allegiance and silent meditation.

Recognition of Academic Achievement and Outstanding Contributions (IV-A): There were three items of recognition for academic achievement and outstanding contributions at this time.

1. Science Olympiad Team: Leslie Howard acknowledged that the team competed successfully at the New Albany Invitational and placed first at the regional competition by winning eleven out of the twenty-three events. The Science Olympiad Team finished eleventh in the state competition. Members of the team introduced themselves and named their favorite event. Members of the Board congratulated them on a successful season.
2. FIRST: Sue Godez acknowledged the team's accomplishments throughout the season including a top eight finish in the world competition. On May 8, 2013 the FIRST team was honored by the Ohio House of Representatives. Members of the Board congratulated them on a successful year.
3. Tri-Village Rotary Bobcat Award: Mr. O'Reilly presented the award to Brenda and Dow Voelker for being extremely involved in the community and the first ones to volunteer their time to help support our students. They have helped run concession stands and numerous fundraising activities.

Recognition of Guests and Hearing of the Public (IV-B): President Douglass asked if anyone wished to address the Board at this time.

1. John Beavers – Board Governance: Mr. Beavers presented the basic principles of corporate governance applicable to any governing body in today's environment. He reviewed the role of the board, standard functions of a board, and basic duties of the board. Mr. Beavers fielded questions from members of the Board. Board members thanked Mr. Beavers for his presentation.
2. Timmy DeMatteis requested that members of the Board work with the sports department, students, and fans to resolve parking and safety concerns during the baseball season from residents of Fairview Avenue.

Minutes (V): President Douglass asked if there were any corrections, additions, or deletions to the minutes of the previous meetings. There were none.

**MOTION 13-045**: Mrs. Clifford moved to approve the minutes of the April 16, 2013, regular meeting, and May 7, 2013, special meeting as presented by the treasurer.

Mr. Miller seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Clifford, yes; Kessler, yes; Miller, yes; Brannan, yes.  
5 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mrs. Rizzo reviewed the following financial information at this time.

**MOTION 13-046**: Mr. Miller moved to accept the financial reports and payment of bills, and approve budget modifications for April.

1. April financial reports as they are contained as addendum items to these minutes.
2. Payment of April bills. (Motion 13-004 authorized the payment of all bills as they are due).
3. Appropriation modifications dated April 30, 2013, as they appear as an addendum item to these minutes.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Miller, yes; Douglass, yes; Brannan, yes; Kessler, yes.  
5 yes.

The president declared the motion carried.

Board Reports (VI-B):

OSBA Legislative Liaison: Mr. O'Reilly reported that he had the opportunity to meet with Senator Kevin Bacon to discuss the following three areas of the proposed state budget: expansion of vouchers, level of gifted funding, and the level of special education funding. Mr. O'Reilly also spent time discussing the same issues with Senator Jim Hughes.

Student Achievement Liaison: No report was presented at this time.

Business Advisory Council: No report was presented at this time.

Facilities Committee: No report was presented at this time.

Family and Civic Engagement: No report was presented at this time.

Community Recycle Committee: Mr. Kessler reported that the Community Recycling Grant was approved and that committee members are communicating with school district staff to implement the expansion of the program.

Economic Development Committee: No report was presented at this time.

Building and Department Reports (VI-C): See agenda addendum item.

Members of the Board thanked Katie Maxfield and Liz McClellan for their hard work to increase staff participation in the Summer Academy.

Superintendent's Report (VI-D): The superintendent reported on the following.

1. Mr. O'Reilly reviewed our preliminary Ohio Graduation Test passing rates with members of the Board. He also reported that the planning and execution of the safety evacuation drills were a great success.

Recommendation from the Board of Education (VII): There was one item to be considered at this time.

**MOTION 13-047:** Mrs. Brannan moved to approve the following item.

1. Personnel – Maternity Leave: Approve a maternity leave for Tammy Rizzo, Treasurer, beginning approximately on September 1, 2013. She is requesting 6 to 8 weeks of combined sick leave and vacation.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Miller, yes; Clifford, yes; Kessler, yes; Brannan, yes.  
5 yes.

The president declared the motion carried.

Recommendations from the Superintendent for action by the Board of Education (VIII):

Curriculum and Instruction (VIII-A): There were three items of curriculum and instruction to be considered at this time.

**MOTION 13-048**: Mrs. Brannan moved to approve the following items of curriculum and instruction.

1. Roster of Candidates for Graduation: In accordance with Section 3313.61 of the Ohio Revised Code, that the Board of Education approve the candidates for graduation as listed as an addendum item to these minutes, pending final approval of the high school principal.
2. Field Trip: Approve the following trip to Italy and Greece for the Mathematics Department for the 2013-2014 school year:
  - a. March 21 through March 29, 2014 – Spring Break
  - b. Travel by planes and buses
  - c. 20-30 students, cost is \$3,800.00 – with fundraising
  - d. 1:6 chaperones/staff
3. Field Trip: Approve the following trip to Pittsburgh, Pennsylvania for Boys' Basketball for the 2013-2014 school year:
  - a. June 21 through June 23, 2014
  - b. Travel by school vans
  - c. Approximately 20 students, cost is \$130.00 to \$195.00 – funded by parents
  - d. 3-4 chaperones

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Miller, yes; Clifford, yes; Kessler, yes; Brannan, yes.  
5 yes.

The president declared the motion carried.

Board Policy and Procedure (VIII-B): There were four items of board policy and procedure to be considered at this time.

**MOTION 13-049**: Mrs. Clifford moved to approve the following items of board policy and procedure.

1. Memorandum of Understanding: Approve the Memorandum of Understanding between the Grandview Heights Board of Education and the Grandview Heights Education Association as contained as an addendum item to these minutes.
2. Memorandum of Understanding: Approve the Memorandum of Understanding between the Grandview Heights Board of Education and the Grandview Heights Educational Support Staff Association as contained as an addendum item to these minutes.
3. Acceptable Use Policy - Staff: Approve the 2013-2014 staff Acceptable Use Policy as contained as an addendum item to these minutes.
4. Acceptable Use Policy - Students: Approve the 2013-2014 student Acceptable Use Policy as contained as an addendum item to these minutes.

Mrs. Brannan seconded the motion.

On roll call, the members voted as follows: Brannan, yes; Miller, yes; Clifford, yes; Kessler, yes; Douglass, yes.  
5 yes.

The president declared the motion carried.

Business and Finance (VIII-C): There were eight items of business and finance to be discussed at this time.

**MOTION 13-050**: Mr. Miller moved to approve the following items of business and finance.

1. Debt Service Transfer: Approve the following fund transfer to facilitate debt service obligations:
  - a. \$1,470.97 from the General Fund to the Bond Retirement Fund for turf notes
2. Employee Group Health Insurance Agent: Approve the extension of the group health insurance agency agreement dated June 10, 2003 with the Group Benefits Agency for a one-year period beginning July 1, 2013 at an annual fee of \$27,500.00.
3. ESCCO Agreement: Enter into an agreement with the Educational Service Center of Central Ohio for the Services of Nancy Schott as Director of Pupil Services with a 260-day calendar for \$95,000.00 (portion paid by grant).
4. Grandview Heights Public Library Trustee Appointment: Approve the reappointment of Deborah Sisinger to another seven (7) years (July 11, 2013 through July 11, 2020) on the Library Board of Trustees.
5. Disposal of Equipment/Furniture: Approve the disposal of the item listed below:
  - a. Pupil Services  
T6B #1385      Fellows SB 99ci Shredder      Broken
6. Disposal of Equipment/Furniture Correction: Approve the following correction to the April 16, 2013 agenda:
  - a. 5909      Karaoke System      Broken/Obsolete
7. Gifts/Donation: Accept the following donation:
  - a. The K-3 PTO donated \$6,000.00 for the acquisition of non-fiction texts for the Stevenson Book Room to support literacy instruction in the classroom.
8. Tuition Student: Approve the following student to attend Grandview Heights City Schools for the 2013-2014 school year with paid tuition:
  - a. Phoebe Foss      Admission to Grade 8

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Brannan, yes; Miller, yes; Clifford, yes; Kessler, yes; Douglass, yes. 5 yes.

The president declared the motion carried.

Buildings and Grounds (VIII-D): There were no items of buildings and grounds to be discussed at this time.

Personnel (VIII-E): The superintendent recommended the approval of ten items of personnel.

**MOTION 13-051**: Mr. Miller moved to table the approval of ten items of personnel.

Mrs. Brannan seconded the motion.

On roll call, the members voted as follows: Miller, yes; Brannan, yes; Douglass, yes; Clifford, yes; Kessler, yes.

5 yes.

The president declared the motion carried.

Co/curricular Activities and Extracurricular Activities (VIII-F): There were two items of co/curricular activities and extracurricular activities to be considered at this time.

**MOTION 13-052:** Mrs. Brannan moved to approve the following items of co/curricular and extracurricular activities.

1. Resolution for OHSAA Membership for the 2013-14 School Year: Approve the following resolution:

WHEREAS, Grandview Heights City Schools of 1587 W. Third Ave., Columbus, Franklin County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary not for profit association; and

WHEREAS, the Board of Education/Governing Board desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE BE IT RESOLVED by the Board of Education/Governing Board that all schools listed on the reverse side of this card do hereby voluntarily renew their membership in the OHSAA and that in doing so, the Constitution and Bylaws of the OHSAA are hereby adopted by this Board as for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board does reserve the right to raise the student-athlete eligibility standards as the Board deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA and to cooperate fully and timely with the Commissioner's Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools.

FURTHERMORE, the schools under this Board's jurisdiction agree to be primary enforcers of the OHSAA Constitution, Bylaws, and Sports Regulations and their interpretations and rulings rendered by the Commissioner's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw II.

2. Volunteers: Approve the following as volunteers for the 2012-2013 school year except as noted:

- a. William Amurgis, Stevenson
- b. Marie Jeane Brown, Stevenson
- c. Suzanne Chavanne, Stevenson
- d. Lisa Kay Callif, Stevenson
- e. Zachary Clemens, Andros Island Field Study – 2012-2013
- f. Damon Gladman, Stevenson
- g. Lisa Gladman, Stevenson
- h. Lauren Gilliam, Stevenson
- i. Melinda Harris, Stevenson
- j. Robert Hettler, Stevenson
- k. Chad Hill, Stevenson
- l. Adam Hill, Stevenson
- m. Lisa Hill, Stevenson
- n. Ian Hughey, Stevenson
- o. Colleen Leary, Stevenson
- p. Steven Lower, Bonaire Trip – 2012-2013

- q. Mary McCarron, Stevenson
- r. Meggin McCloy, Stevenson
- s. Melissa McKelvey, Stevenson
- t. Ashley Morrison, Stevenson
- u. Peter Precario, Bonaire Trip – 2012-2013
- v. Rebecca Roberts, Stevenson
- w. Jeffrey Shirazi, Stevenson
- x. Megan Stanley, Stevenson
- y. Greg Thomas, Stevenson
- z. Sharla Thomas, Stevenson
- aa. Joseph Trapp, High School Track – 2012-2013
- bb. Elizabeth Tuman, Stevenson
- cc. Monica Wangler, Stevenson
- dd. Timothy Wangler, Stevenson
- ee. Patrick Wilson, Stevenson
- ff. Judy Wu, Stevenson
- gg. Jasmin Wurster, Stevenson
- hh. Richard Wurster, Stevenson
- ii. Jill Younkin, Stevenson
- jj. Brooke Yosick, Stevenson
- kk. Allison Zawisa, Senior Class Trip – 2012-2013

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Kessler, yes; Brannan, yes; Miller, yes; Douglass, yes.  
5 yes.

The president declared the motion carried.

Other (VIII-G): There were no items of other business to be considered at this time.

Items for Discussion (IX): There was one item for discussion to be discussed at this time.

Mr. O'Reilly thanked Mr. Bowser for his years of service and dedication to the District and wished him well in his future endeavors.

Executive Session (X): The Board considered entering into executive session at this time.

**MOTION 13-053:** Mrs. Clifford moved to enter into executive session at this time to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees and to discuss specialized details of security arrangements.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Miller, yes; Brannan, yes; Douglass, yes; Clifford, yes; Kessler, yes.  
5 yes.

The president declared the motion carried and the meeting entered into executive session at 8:33 p.m.

At this time, members of the Board remained in the media center to conduct executive session with Mr. O'Reilly and Mrs. Rizzo. The superintendent and Board discussed employment and discipline of employees as well as details of security arrangements. The Board resumed regular session at 10:14 p.m.

Recommendations from the Superintendent for action by the Board of Education (VIII) (Continued):

Personnel (VIII-E): The superintendent recommended the approval of ten items of personnel.

**MOTION 13-054:** Mrs. Clifford moved to take from the table the approval of ten items of personnel.

Mrs. Brannan seconded the motion.

On roll call, the members voted as follows: Miller, yes; Brannan, yes; Douglass, yes; Clifford, yes; Kessler, yes.  
5 yes.

The president declared the motion carried.

**MOTION 13-055:** Mr. Miller moved to approve the following items of personnel.

1. Resignations: Accept the following resignations:
  - a. Corey Andres, Intervention Specialist, effective at the end of the day August 11, 2013
  - b. Brian Bowser, RLS Principal, effective at the end of the day July 31, 2013
  - c. Becky Crawford, MS Mathematics, effective at the end of the day May 30, 2013
  - d. Kie Watkins, Instrumental Music, effective July 31, 2013
2. Administrator Contracts: Approve the following Administrator Contracts:
  - a. James Hall, Athletic Director, 2-year contract, \$82,400.00
  - b. Shannon Dawn Sayre, High School Principal, 1-year contract, \$94,000.00
3. One-Year Limited Contract: Approve the following one-year contracts for the 2013-2014 school year:
  - a. Bethany Black, High School English, Class IV, Step 3, \$24,555.00, .50 FTE
  - b. Emily Reiser, Art, Class IV, Step 6, \$56,968.00
4. Maternity Leave: Approve a maternity leave for RaeAnna Wieland beginning on May 13 through May 30, 2013. She is requesting FMLA.
5. Substitute Employees: Approve the following substitute employees for the 2012-2013 school year:
  - a. Hayley Head, Secretary, effective May 2, 2013
  - b. Jason Sager, Custodian, effective May 22, 2013
  - c. Raymond Vellani, Custodian, effective May 22, 2013
  - d. Mouhamed Sarr, Custodian, effective May 22, 2013
  - e. Debra Williams, Custodian, effective May 22, 2013
6. Executive Assistant to the Superintendent of Schools Contract and Calendar: Approve employment of the following:
  - a. Hayley Head as Executive Assistant to the Superintendent of Schools, \$44,000.00 annual salary, 261 total paid day, 10 paid holidays and 10 vacation days
  - b. The 2013-2014 Work Calendar for the Executive Assistant to the Superintendent of Schools as contained as an addendum item to these minutes.
7. Supplemental Duty Contract Declined: Approve the following supplemental duty contract as declined:
  - a. Shannon Crackel, 5<sup>th</sup> Grade Camp
8. Supplemental Duty Contracts: Approve the following supplemental duty contracts for the 2012-2013 school year:



- a. Jim Hall, Site Supervisor, \$20.00 per hour, effective April 1, 2013
  - b. Jason Peters, Site Supervisor, \$20.00 per hour, effective April 1, 2013
  - c. Kathy Grinstead, Site Supervisor, \$20.00 per hour, effective April 6, 2013
  - d. Kelly Miller, Site Supervisor, \$20.00 per hour, effective April 8, 2013
  - e. Hannah Southern, Softball JV Coach, Class V-1-1, \$2,311.08
  - f. Chad Davis, 5<sup>th</sup> Grade Camp, Class X, \$192.59
9. 2013 Summer Academy: Approve the 2013 Summer Academy stipends for June 3 through June 4, 2013. Stipends will be paid at the rate of \$100.00 per day as contained as an addendum item to these minutes.
10. Kids' Club: Approve the following for the Kids' Club Summer 2013 Program, effective May 30, 2013:
- a. Libby Straub, from Recreation Leader to Team Leader, \$13.81 per hour
  - b. Lindsey Miller, from Recreation Leader to Substitute, \$11.71 per hour
  - c. Virginia Ponzani, from \$11.71 per hour to \$12.74 per hour
  - d. Joshua Muncy, Team Leader, \$13.81 per hour, 7.5 hours per day
  - e. Darryl Hill, Recreation Leader, \$12.32 per hour, 3 hours per day
  - f. Laura Keves, Program Leader, \$17.08 per hour, 8 hours per day
  - g. Leanne Mohler, declined Summer 2013 contract – effective dates May 29 through July 26, 2013
  - h. Kelly Miller, declined Summer 2013 contract – effective dates May 29 through July 26, 2013
  - i. Ashley Lewis, Recreation Leader, \$11.71 per hour, 7.5 hours per day, effective May 30, 2013
  - j. Natalie Eastham, Recreation Leader, \$11.71 per hour, 7.5 hours per day, effective May 30, 2013
  - k. Allison DeOrio, Team Leader, Step 1, \$13.35 per hour, 7.5 hours per day, effective May 30, 2013

Mrs. Brannan seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Miller, yes; Douglass, yes; Brannan, yes; Clifford, yes. 5 yes.

The president declared the motion carried.

**Items for Discussion (IX) (Continued):** There was one item for discussion to be discussed at this time.

Members of the Board discussed the results of the community survey and the need for a special board meeting on June 4, 2013.

**Executive Session (X) (Continued):** The Board considered entering into executive session at this time.

**MOTION 13-056:** Mr. Miller moved to enter into executive session at this time to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Miller, yes; Brannan, yes; Douglass, yes; Clifford, yes; Kessler, yes. 5 yes.

The president declared the motion carried and the meeting entered into executive session at 10:34 p.m.

At this time, members of the Board remained in the media center to conduct executive session with Mr. O'Reilly and Mrs. Rizzo. The superintendent and Board discussed employment concerns and the discipline of an employee. The Board resumed regular session at 11:29 p.m.

**Adjournment (XI):** President Douglass called for a motion to adjourn.

**MOTION 13-057:** Mr. Miller moved to adjourn.

